

**Bridges Preparatory Board of Directors**  
**Minutes of the Monthly Board Meeting, 5/21/2019**  
**Held at Bridges Preparatory Main Campus, 1100 Boundary Street, Beaufort SC 29902**

**Board Member Attendance**

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	David Gault	Board Chairman	x			
2	Tom Angelo	Vice Chairman	x			
3	Rebecca Polk	Treasurer	x			
4	Bryan Merrick	Secretary	x			
5	Peggy Feuerbacher	Director at Large	x			
6	James Corbin	Director at Large		x		
7	Kelly McCombs	Director at Large		x		
8	Joe Cooper	Director at Large	x			
9	Shawna Doran	Director at Large	x			

**Staff Members in Attendance:** John Kable, Taylor Hunt, Kim Gardner, Jesse Mullen, Sarah Murphy, Tim, Joan, Amanda Sanders, Chris Littleton, Amy Painton, Caroline Lovell, Sherri Herbst

**A. CALL TO ORDER, ESTABLISHMENT OF A QUORUM**

a. Upon determining the presence of a quorum, Chairman Gault called the meeting to order at 5:39.

**B. EXECUTIVE SESSION**

a. Section 30-4-70(a)(1) Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body.

b. Section 30-4-70(a)(2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.

i. **MOTION** made by Secretary Merrick to enter Executive Session at 5:39, seconded by Vice Chair Angelo, motion passed without dissent.

ii. **MOTION** made by Vice Chairman Angelo to emerge from Executive Session, seconded by Director Cooper, motion passed without dissent. Public Meeting re-convened at 6:39.

**C. PUBLIC MEETING**

**a. MISSION STATEMENT**

i. The Bridges Preparatory Mission Statement was recited aloud by Chairman Gault.

**b. PLEDGE OF ALLEGIANCE**

**c. STATEMENT OF COMPLIANCE WITH FREEDOM OF INFORMATION ACT**

- i. Chairman Gault stated that the media was notified of the meeting, including the listing on the BPS website and at all campus locations. It was done within the 48 hour requirement.

**d. ADOPTION OF THE AGENDA**

- i. **MOTION** made by Chairman Gault to add item J to 'New Business' that will add an additional amendment to a previously board-approved charter amendment, seconded by Vice Chairman Angelo, motion passed without dissent.
- ii. Motion made by Director Cooper to adopt agenda as modified, seconded by Director Feuerbacher, motion passed without dissent.

**e. HOS REPORT**

- i. Dr. Herbst reported on a student at BPS who recently had an article published in an online magazine about usefulness of coding to students with autism. This same student wrote and manages the BPS Wikipedia page. EOY testing is going on at the school (MAP, SCReady, SCPass) and the first AP exam is this week. John Kable reported on a 7th and 8th grade field trip to Lake Marion that was an incredible experience for the students in which they bonded and learned about themselves and were without many modern conveniences we typically use daily. We were awarded the previously mentioned mini-grants that Jenny Badgett, Amy Painton and Amanda Sanders worked to achieve. These grants will pay for PADEIA to run professional development in our school later this year and to purchase additional reading intervention kits for our teachers to use in the classrooms. Dr. Herbst extended congratulations to the softball and boys soccer teams for making the playoffs and gave thanks to the parents and coaches who supported the players throughout. BPS has 18 students registered with TCL for next year. Gary McCulloch reported on our teacher recruitment and added that we have interviewed great educators from our area, our state, and all over our country. 9 positions were offered and accepted. There will also be a principal opening for next year and Gary feels confident that we will be well-staffed for the Fall semester. Chris Littleton presented on the BPS Career Day taking place on Friday. 25 community members will come speak about their careers and students will attend different sessions and listen to speakers. Among the speakers are a chef from Saltus, a physical therapist, a veterinarian, a lawyer, etc....all of whom have some personal connection to BPS. Dr. Herbst reported on the Cultural awareness, Sensitivity and Infusion committee that has been formed and is really taking off. Finally, Dr. Herbst recognized the PTO for their efforts during Teacher Appreciation week and introduced a tradition of Buccaneer Bill and Buccaneer Bart at the school. There will be a story competition about the characters. The characters were then passed on to Gary McCulloch to continue the tradition.

**f. PTO REPORT**

- i. **Kim Gardner reported on what was considered a successful Teacher Appreciation Week, with lunches and small thank-yous provided to the teachers throughout the week. PTO decided to revote on how best to use the fundraising money and decided that technology initiatives will be a better use for the money than a bus at this point. The amount raised and donated was \$30,000.**

**g. OUTREACH REPORT**

- i. Vice Chairman Angelo reported that outreach is slow at this time of year, but that PTO has done a great job in this area throughout the year.

**h. CHAIRPERSON'S REPORT**

- i. Chairman Gault reported that we're currently experiencing some challenges regarding the usage of the Greene Street facility next year regarding the best way to share the limited space with the other organizations. A team of board members and administrative staff members has finished and submitted our loan preapplication with the USDA for the building of the elementary school. If approved, the funds will be designated and reserved for use by Bridges Prep when the full application, in August, is submitted and approved. Chairman Gault recognized the efforts of the many people involved that helped to get the preapplication submitted on time. Chairman Gault further recognized Dr. Herbst for her efforts, commitment and service to Bridges Prep in the past two years.

**i. TREASURER'S REPORT**

- i. Financial Highlights for March 2019

Balance Sheet

As of March 31st the cash balance was \$3,195,377.

An additional asset will be added for the loan bank account once access is granted to the online account.

Due from SPCSD increased by \$4,192 due to a Title II claim.

Fixed Assets – Net additions of \$538,930 for USDA.

Current Liabilities – Total is \$642,153, which includes AP, Accrued Payroll, Retainage Payable, and benefit liabilities.

Note payable – Building: \$6,292,998.

Equity of \$4,104,087 of which \$3,546,761 is the cumulative fund balance.

Statement of Revenue & Expenditure

Revenue

ADM as of the 45 day count is 704; Budgeted ADM was 708.

Total revenue for the month was \$550,659, bringing YTD revenue to \$4,747,318.

Expenditure

Note Bridges budgeted \$300,000 for construction expenses related to the modular units, this has been spent and is included on the balance sheet versus the Statement of Revenue and Expenditures.

Total expenditures for the month was \$475,036, bringing YTD expenditures to

\$4,189,991.

Net Income

March's revenues exceeded expenditures by \$75,624.

March's profit brings YTD Net Income to \$557,326.

ii. Financial Highlights for April 30th, 2019

Balance Sheet

As of April 30th the cash balance was \$3,259,109.

Fixed Assets – Net additions of \$2,343,304 for USDA.

Current Liabilities – Total is \$996,373, which includes AP, Accrued Payroll, Retainage Payable, and benefit liabilities.

Note payable – Building: \$9,765,250.

Equity of \$4,211,883 of which \$3,546,761 is the cumulative fund balance.

Statement of Revenue & Expenditure

Revenue

ADM as of the 45 day count is 704; Budgeted ADM was 708.

Total revenue for the month was \$574,856, bringing YTD revenue to \$5,322,174.

Expenditure

Note Bridges budgeted \$300,000 for construction expenses related to the modular units, this has been spent and is included on the Balance Sheet rather than the Statement of Revenue and Expenditures.

Total expenditure for the month was \$466,965, bringing YTD expenditures to \$4,657,052.

Net Income

April revenue exceeded expenditure by \$107,891.

April profit brings YTD Net Income to \$665,122.

**iii. MOTION made by Director Feuerbacher to approve the March financials, seconded by Director Doran, motion passed without dissent.**

**iv. MOTION made by Secretary Polk to approve the April financials, seconded by Director Doran, motion passed without dissent.**

**j. FACILITIES REPORT**

- i. Vice Chairman Angelo reported that framing and stud walls are still going up in sections, roofers are starting in the early morning because of the heat and sun reflection, window installation is underway in areas, wall and ceiling insulation is**

being installed, and drywall is going up starting this week. The entire project is on and ahead of schedule. There will be an OSF meeting on May 29 in Columbia for initial approval for the elementary school.

**k. APPROVAL OF MINUTES**

- i. MOTION made by Director Feuerbacher to approve the minutes from the April meeting, seconded by Director Cooper, motion passed without dissent.**

**l. NEW BUSINESS**

- a. Announcement: Notice has been made of our intent to seek a USDA loan for the construction of the elementary school.**
- b. Gary McCulloch, incoming HOS, recognized the service of Dr. Herbst and the PTO's recent fundraising and teacher appreciation efforts. Mr. McCulloch then gave an update on the efforts being made to rebrand our school. Noted the importance of having pride in your brand and "buy in" from stakeholders. He presented three brand ideas for discussion and added that the final brand will be decided by the staff and families of Bridges through a vote.**
- c. MOTION made by Director Cooper to table the discussion of the rebranding, with a recommendation for some changes to the proposals to reflect a simpler design, in addition to including the old logo as an option in the voting, seconded by Director Feuerbacher, motion passed without dissent.**
- d. MOTION made by Vice Chairman Angelo to renew the lease of the modular units currently in place on Boundary Street, seconded by Treasurer Polk, motion passed without dissent.**
- e. MOTION made by Vice Chairman Angelo to renew the Bridges contract with WHHI, seconded by Director Cooper, motion passed without dissent.**
- f. MOTION made by Director Feuerbacher to adopt a draft policy presented for a state-mandated credit recovery program, seconded by Director Doran, motion passed without dissent.**
- g. MOTION made by Chairman Gault to authorize BPS to pay for board members and the incoming HOS to attend PADEEP training (for the evaluation of HOS) in Columbia at some point in the next several months, seconded by Vice Chairman Angelo, motion passed without dissent.**
- h. MOTION made by Director Cooper to approve the revisions of the architectural plans for the elementary school. Improvements were made with regard to pickup/dropoff lanes, extra rooms for related services, Lego Labs, restrooms in K-2 classrooms, teacher workrooms, etc., seconded by Vice Chairman Angelo, motion passed without dissent.**
- i. MOTION made by Director Feuerbacher to set up a capital fund raising committee for the construction of the gymnasium to be chaired by Joe Cooper, seconded by Director Doran, motion passed without dissent.**
- j. MOTION made by Chairman Gault to incorporate the growth projections included in our loan application into our previously approved amendment to increase the number of sections to 4 for grades K-8, seconded by Director Feuerbacher, motion passed without dissent.**

- k. **MOTION** made by Chairman Gault to change the date of our next board meeting from June 18 to June 4, seconded by Treasurer Polk, motion passed without dissent.
- m. **PUBLIC COMMENTS**
  - i. none
- n. **UNFINISHED BUSINESS**
  - i. none
- o. **ADJOURNMENT**
  - i. Next regular meeting confirmed for **June 4 at 5:30.**
  - ii. **MOTION** made by Director Gault to adjourn the meeting, seconded by Vice Chairman Angelo, motion passed without dissent. Meeting officially adjourned at **7:52.**

Prepared by Secretary Merrick

Approved by the Board: \_\_\_\_\_

Board Secretary or Board Chairperson Signature: \_\_\_\_\_