



**Bridges Preparatory Board Meeting**  
**Minutes of the Monthly Board meeting on October 29, 2018**  
**1100 Boundary Street Lunchroom, Beaufort SC 29902**

Upon determining the presence of a quorum, Chairman Matthews called the meeting to order at 5:25 p.m.

**Board Member Attendance**

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Dee Matthews	Board Chairman	X			
2	Marty Miley	Vice Chairman			X	
3	James Corbin	Treasurer	X			
4	Peggy Feuerbacher	Secretary	X			
5	Calvin White	Director at Large			X	
6	Brooke Pacheco	Director at Large	X			
7	Tom Angelo	Director at Large	X			
8	David Gault	Director at Large	X			
9	Kelly McCombs				X	

**Staff Members in Attendance:**

HOS Chris Wilson, Dr. Herbst, John Kabel, Joan Drury, Tim Drury, Caroline Lovell, Jessica Mullen, Amy Painton, Lisa Raymond

**Others in Attendance:**

John Williams, Publicist, Melissa Kiddy, Accountant; Melissa Jones, Auditor; Christian Kata, Ameris Bank; Emily Paul, State Charter Representative; Rebecca Polk, Board Candidate; John Brown, Board Candidate

**I. EXECUTIVE SESSION**

(In accordance with SC Code of Law, Title 30, Chapter 4)

- a. Section 30-4-70(a)(1) Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body.
- b. Section 30-4-70(a)(2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.

**MOTION** made by Director Pacheco to enter Executive Session at 5:26 p.m., seconded by Director Angelo, motion passed without dissent.

**MOTION** made by Director Pacheco to emerge from Executive Session, seconded by Vice Chairperson Miley, motion passed without dissent. Public Meeting convened at 6:38 p.m.

**II. MISSION STATEMENT**



The Bridges Preparatory Mission Statement was recited aloud by Director Matthews

### III. PUBLIC MEETING

#### a. STUDENT PRESENTATION

None

#### b. STAFF RECOGNITIONS

COO Lovell reported that HS English Teacher Debbie Cooper secured twenty computers and other technical equipment from a Dallas law firm for the High School. Also, Speech Therapist Wendy Walsh was recognized in *The Stuttering Foundation* Fall 2018 Journal for her lesson in communication in which students participated in a fundraiser selling bubble gum to fourth graders.

#### c. APPROVAL OF THE AGENDA

**MOTION** made by Secretary Feuerbacher to approve the agenda; seconded by Director Gault; motion passed without dissent.

#### d. STATEMENT OF COMPLIANCE WITH FREEDOM OF INFORMATION ACT

Chairperson Matthews stated that the media was notified of the meeting, including the listing on BPS website. It was done within the 48-hour requirement.

#### e. REPORTS

##### i. TREASURER'S REPORT

Melissa Kiddy of McCay Kiddy gave the financial report for August 2018, stating that revenues exceeded expenditures by \$356,658. Total income for August was \$515,491, and total expenses for August were \$163,833, bringing BPS YTD Net Income to \$160,587. For September 2018, revenues exceeded expenditures by \$46,362. Total income for September was \$503,439 and total expenses for August were \$457,077, bringing BPS YTD Net Income to \$206,950. Ms. Kiddy also explained that starting in October there will be two sets of balance sheets in order to separate the building expenses from the finances for running BPS. Also, the forty-five day count was 705 students, but BPS had actually budgeted for fewer students.

**MOTION** made by Director Gault to accept the Treasurer's Report; seconded by Treasurer Corbin; motion passed without dissent.

##### ii. AUDITOR'S REPORT

iii. Michelle Jones of Elliot Davis presented the auditor's report for the year ending June 30, 2018, citing that no audit adjustments were purposed. There was an error made in Salaries Expenses of \$8,074, but both the auditing firm and BPS Management determined that this item was immaterial both individually and in the aggregate to the financial statements as a whole. Budgeted total revenues for 2017-2018 school year were \$2,394,280; actual revenues received totaled \$2,689,376, providing a Favorable Variance of \$295,096. Budgeted total expenditures were \$4,817,096; actual expenditures amounted to \$7,117,763, providing an Unfavorable Variance of (\$2,300,667). This negative variance in expenditures is primarily due to BPS purchasing land and starting construction on permanent facilities. The School had also refinanced into a larger loan resulting in an unbudgeted debt payoff of approximately \$900,000. These expenses will be recovered when the USDA loan payout is finalized.



**MOTION** made by Treasurer Corbin to accept the auditor's results; seconded by Vice Chairperson Miley; motion passed without dissent.

**iv. HOS REPORT**

None

**v. PTO REPORT**

Amy Painton reported that Spirit Night at the Hearth Wood Fired Pizza was October 30, and 10% of all proceeds would go to BPS. The tumbler fundraising sales were successful, and orders would be in by Thanksgiving. BPS partnered with Ameris Bank in a canned food drive to help stock Help for Beaufort, and the PTO was beginning work on the 6<sup>th</sup> Annual Shrimp and Grits Cook-off scheduled for March 19, 2019.

**vi. OUTREACH REPORT**

None

**vii. CHAIRPERSON'S REPORT**

Chairperson Matthews announced a Special Called Meeting on November 1, 2018 for Stakeholders to meet the HOS candidates. Staff and faculty will have the opportunity to meet and talk with the candidates at 4:30 and parents at 5:30. The Board will begin meeting candidates individually at 5:30 for half hour interviews. A tentative date has been set for the groundbreaking ceremony for the new facility at 11 a.m. on November 15, 2018.

**viii. FACILITIES REPORT**

Vice Chairman Miley reported bids for construction on the new facility are expected back by November 7. There was some holdup on the bids because USDA must also participate in the bidding process.

**f. APPROVAL OF MINUTES**

**MOTION** made by Secretary Feuerbacher to accept the minutes for October 16, 2018; seconded by Treasurer Corbin; motion passed without dissent.

**g. NEW BUSINESS**

- i. **MOTION** made by Vice Chairperson Miley to send a letter to Mr. Laban Chappell, Chairman of the SCPCSD Board of Trustees, requesting a 2-day waiver to make up for school days lost due to Hurricane Michael; seconded by Director McCombs; motion passed without dissent.
- ii. Due to an error in the School Calendar, the November Professional Development Day will be moved to January to accommodate November's Parent/Teacher Conferences.
- iii. **MOTION** made by Treasurer Corbin to approve April 27, 2019, for Prom Night for the eleventh graders; seconded by Director Pacheco; motion passed without dissent.
- iv. **MOTION** made by Treasurer Corbin to table a Senior trip until more information can be provided; seconded by Vice Chairperson Miley; motion passed without dissent.
- v. **MOTION** made by Vice Chairperson Miley to table the vendor contracts until the November 1<sup>st</sup> Special Called Meeting; seconded by; seconded by Director Angelo; motion passed without dissent.



- vi. **MOTION** made by Vice Chairperson Miley to table the amendment on the Greenery Landscaping contract and Aramak mats until a later date; seconded by Treasurer Corbin; motion passed without dissent.

**h. OLD BUSINESS**

None

**i. PUBLIC COMMENTS**

None

**j. ADJOURNMENT**

A Special Board Meeting is called for November 1, 2018 at Boundary Street.

Next regular meeting confirmed for November 27, 2018 at Boundary Street.

**MOTION** made by Director Pacheco to adjourn the meeting, seconded Secretary Feuerbacher, motion passed without dissent. Meeting adjourned at 7:35 p.m.

Approved by the Board: \_\_\_\_\_

11/1/18

Board Secretary or Board Chairperson Signature: \_\_\_\_\_

*(Signature)*

Margaret B Feuerbacher 11/1/2018